

**SAUBLE-ELK-EDEN FIRE BOARD
REGULAR MEETING (APPROVED)**

DATE/TIME: January 21, 2025, 6:30 pm

LOCATION: Sauble-Elk-Eden Fire Department (8711 8 Mile RD, Irons, MI 49644)

Meeting called to order at 6:30 PM, by ~~Chairperson Gary Nugent~~ Vice Chairperson Lou Fitz

ROLL CALL: Present: Mary Ann Nugent, Jack Hankiewicz, Sharon Puff, Lou Fitz, Jerry Kraai, Christine Oetman, Jeff Mather, Joyce Durdell, ~~Gary Nugent~~, Crystal Van Sickle, Bob Woolever, Jack Puff, Cody Oetman, Joel Boyer, Ginni Braddy
 Absent (excused): Tom Snow, Gary Nugent, Josh Hasbrouck, Gary Oetman

MINUTES:

1. Motion made by Mary Ann Nugent to approve the SEEDF Regular Board meeting minutes from December 17, 2024, as printed. The motion was supported by Jerry Kraai. The motion was carried by majority voice vote, 8-Yes, 0-No

AGENDA REVISIONS:

2. Motion made by Jack Hankiewicz to approve the SEEDF Regular Board Agenda for the January 21, 2025, meeting as printed. The motion was supported by Mary Ann Nugent. The motion was carried by majority voice vote, 8-Yes, 0-No

TREASURER'S REPORT: Crystal Van Sickle

1. Reconciliation summary of operating checking account for the period ending 12/31/2024. Beginning balance: \$229,383.91. Cleared balance: \$236,420.49. Additional items after closing date: \$11,368.14. Ending balance: \$254,491.21.
2. Reconciliation summary for capital equipment checking for the period ending 12/31/2024. Beginning balance: \$214,704.16. Cleared balance: \$223,430.10. Additional items after closing date: \$32,951.78. Ending balance: \$256,381.88.
3. Profit and Loss Budget vs Actual report for April 1, 2024, through December 31, 2024, was handed out. No issues were noted.
4. Discussion on debit card use policy, purchasing policy, budgeting, and administration policies. Jeff and Crystal agreed to formalize a debit card resolution for review at the February meeting. Chief Boyer agreed to contact former Chief Bombich to identify if he had a file (paper and/or digital) of the SEEDF policies. If a "purchasing policy" is found, Joel will send to Crystal and Jeff to review and update.
5. Discussion on expired turn-out gear. Lou Fitz made a motion to authorize Chief Boyer to purchase the turn-out gear and helmet needed to replace the outdated equipment, not to exceed \$4000.00, and to determine where to put the expenses in the budget during the February 2025 meeting. The motion was supported by Mary Ann Nugent. The motion carried by unanimous rollcall vote 8-Yes, 0-No. Mary Ann Nugent (Y), Jack Hankiewicz (Y), Sharon Puff (Y), Lou Fitz (Y), Jerry Kraai (Y), Christine Oetman (Y), Gary Oetman (Y), Bob Woolever (Y).

6. Motion made by Mary Ann Nugent to approve the Treasurer's report as presented. The motion was supported by Gary Oetman. The motion was carried by majority voice vote, 8-Yes, 0-No

FIRE CHIEF REPORT: Chief Boyer

1. The formal Fire Chief Report is on file in the Clerk's office and Fire Chief's Office.
2. Review of runs and nature of calls.
3. Chief Boyer will be adding "missed calls" to the Fire Chief's report starting in January.
4. Discussion on mutual aid and issue with the delay in the alert coming from central dispatch i.e., they wait for three tones before signaling for mutual aid which could be 7-8 minutes after the original call. The Chief is working with Norman Township to identify a better solution. Looking into automatic aid with Norman Township.
5. Discussion on heating problem in the training room. The problem (broken sensor) has been corrected by CNI.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: Nothing additional

ADJOURNMENT:

1. Motion by Jerry Kraai, supported by Gary Oetman, to adjourn the meeting. Motion carried by majority voice vote, 8-Yes, 0-No. The meeting adjourned at 7:03pm.

Respectfully Submitted,

Jeff Mather, S.E.E. Fire Board Clerk,
January 31, 2025