



ELK  
TOWNSHIP  
*Making life better!*

Elk Township - Lake County, Michigan  
Mailing Address: P.O. Box 298 - Irons, MI 49644  
Located at: 8966 N. Bass Lake Rd., Irons, MI  
Ph: 231-266-5983 E-mail: [elktwspclerk@gmail.com](mailto:elktwspclerk@gmail.com)  
Web Site: [elktwplakecomi.org](http://elktwplakecomi.org)

ELK TOWNSHIP  
REGULAR BOARD MEETING  
January 14, 2025

J. Mather, Supervisor, called the meeting to order @ 7:00pm

Moment of Silence

Pledge of Allegiance, led by J. Mather

Roll call, officials present: Jeff Mather, Supervisor; Karen Fickies, Clerk; Sandy Mather, Treasurer; Joyce Durdel, Trustee;

Jack Hankiewicz, Trustee, Excused

Citizens in attendance (7)

Agenda Revisions:

- New Business, Motion or Resolution, elected officials Salary Resolutions. K. Fickies, motion to approve agenda as revised, S. Mather-seconded, motion carried 4-0-0

Minute's Approval:

- J. Durdel-motion to approve December 10, 2024 Regular Meeting minutes as printed; S. Mather-seconded; motion carried 4-0-0

Board Member Reports:

Supervisor-J. Mather

- Board of Review Training, J. Mather-motion to authorize \$275 total for session fees and mileage reimbursement for Board of Review Training for Audrey Taber on February 20, 2025, and on-line BOR training for Joann Kucera for the February 28, 2025 training, K. Fickies-seconded, motion carried 4-0-0
- Proposed budget, we will start working on this and have a prepared budget for the February meeting
- Ordinance Enforcement Officer report, reported on 8 properties (report on file)
- J. Mather request for motion, K. Fickies-offered motion to authorize the Supervisor to seek legal advice for developing a strategy to address the blighted, burned-out house located on 9453 N. Brooks Rd., S. Mather-seconded, motion carried 4-0-0

K. Fickies-Clerk

- Non-Periodicals: None
- Request to approve all funds bills paid in December 2024, S. Mather-motion to approve all Fund reports as printed, J. Mather-seconded, motion carried 4-0-0
- Budget Amendment -\$500 from General Funds to 101-171-728 Supervisor Software. Software for Cloud storage for Supervisor, Clerk, & Treasurer computers. S. Mather-motion to approve amendment, J. Durdel-seconded, motion carried 4-0-0
- Budget Amendment-\$600 from General Funds to 101-265-850 Telephones, S. Mather-motion to approve amendment, J. Durdel-seconded, motion carried 4-0-0
- Budget Amendment-\$1,000 from General Funds to 101-265-970 Building & Grounds Capital Outlay, S. Mather-motion to approve amendment, J. Mather-seconded, motion carried 4-0-0
- Hall Leases: LMWCC
- Correspondence: Luther Library
- Baldwin School Election Coordinating Committee agreement. J. Durdel-motion to authorize K. Fickies, Clerk, to sign agreement, S. Mather-seconded, motion carried 4-0-0
- Year To Date Actual budget reviewed, no action required

- J. Durdel-motion to approve Clerk's report, S. Mather-seconded, motion carried 4-0-0

#### S Mather-Treasurer

- Treasurer's report for December, 2024. Report includes verification of balancing with Clerk on all Funds, and reports on Tax Account which balances with Bank Statements and Clerk. J. Mather-motion to accept Treasurer's report as printed, K. Fickies-seconded, motion carried 4-0-0
- 11 Month CD will mature on February 11, 2025 at which time new CD interest rates will be available for the February meeting.

#### J. Hankiewicz, Trustee

- No report
- Cemetery Liaison – no report

#### J. Durdel, Trustee

- Attended MTA Trustee Training in Gaylord, lots of information

#### Public Comments:

- Robert Canliff, Junk issue on Kobi Lane, what can be done. Suggested twice a year trash pickup, recycling

#### Junk Ordinance Violations:

- Board discussion on what can be done to make it easier for residents to get rid of junk items and recyclables , several ideas were discussed

#### Dignitary Reports:

- County Commissioner- None
- Lake County Sheriff – County wide Recycling program, contact Co. Administrator for further information. Ongoing investigations. (report on file)
- SEED Fire Board-Gary Nugent report 29 runs (report on file).
- Road Commissioner – None
- Assessor- (report on file)
- Elk Township Lakes Liaison – Craig Frazakerly, has been in contact with PLM and will set up an appointment to meet with them in the near future
- Emergency Management-No Report
- Road Committee – Still looking for volunteers to chair the committee

#### Old Business:

- ARPA Funds, Reviewed the Project List
- ARPA Funds, Chimney repairs to be completed in the Spring, we have put a down payment for costs
- ARPA Funds, Storage Shed door has been ordered and paid for, cost of installation contract signed, to be completed once door is delivered, hopefully before April
- ARPA Funds, Elk Township Walking/Nature Trail, J. Durdel requested the project be dropped at this time. J. Mather-motion to postpone indefinitely, the topic of moving forward with the Nature Trail in Elk Township, S. Mather-seconded, motion carried 4-0-0
- ARPA Funds, Balance of ARPA Funds unspent/uncommitted will be approximately \$116.37

#### New Business:

- Civic Clarity Website proposal discussed; other websites discussed. Consensus was to go ahead with Civic Clarity. J. Mather-motion to authorize initiation of a service agreement between Elk Township and Civic Clarity for the initial setup, launch, and first year annual service fee for a new website not to exceed \$2,000 total, K. Fickies-seconded, motion carried 4-0-0
- Policy Review – Elk Township Employee Classification reviewed
- Resolution 2025-1 Mileage Compensation Authorization, for Elk Township Officials, Employees and Others, with approval by vote of the Elk Township Board. Federal mileage rate for 2025 is \$.70/mile. J. Mather-motion to adopt Mileage Resolution, S. Mather-seconded, roll call vote, resolution adopted, 4-0-0
- Township Officials Salary Resolutions, J. Mather-motion to acknowledge that the Treasurer, Clerk and Supervisor are not requesting a change in salary for the 2025-2026 fiscal year. Therefore, no new salary resolutions will be adopted for these offices at this time, S. Mather-seconded, motion carried 4-0-0
- Resolution 2025-02 Annual Elk Township Monthly Meeting and Board of Review Schedule reviewed. K. Fickies-motion to approve calendar as revised, S. Mather-seconded, roll call vote, resolution adopted 4-0-0

Public Comment:

- Don Morrison – Junk problem
- Joyce Durdal DNR meeting at Westshore Community Building in Manistee for public meeting on Natural Rivers Program from 6-7:30pm
- Lou Fitz – recycling problems
- Karen Fickies – recycling problems
- Joyce Durdal – recycling issues
- Sharon Puff – junk issues

Adjournment:

- S. Mather-motion to adjourn at 8:48pm, J. Mather-seconded, motion carried 4-0-0

Respectfully Submitted

Karen Fickies, Clerk  
January 14, 2025