



Elk Township - Lake County, Michigan

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ELK TOWNSHIP REGULAR BOARD MEETING

March 9, 2021

Lou Fitz, Supervisor, called the meeting to order @ 7:00pm

Moment of Silence

Pledge of Allegiance, led by L. Fitz

Roll call, officials present: Lou Fitz, Supervisor; Karen Fickies, Clerk; Brandy Myers, Treasurer; Dave Bass, Trustee, Jack Hankiewicz, Trustee. Citizens in attendance (7)

Agenda Revisions: 1) Supervisor Report: Board of Review 3/2-3/8-3/13/2021. 2) New Business: JBA Resolution to transfer 6711 8 Mile Rd. property to the SEEJBAD and Quit Claim Deed, Compensation for Joann Kucera for BOR meetings as training, Resolution authorizing Supervisor to sign documents for JBA, Irons Motors Request. K Fickies-motion to approve agenda as revised, D. Bass-seconded; motion carried 5-0-0

Minute's approval- L. Fitz-motion to approve February 9, 2021 Regular Meeting minutes as printed; D. Bass-seconded; motion carried 5-0-0

Board Member Reports:

L. Fitz, Supervisor

- Letter to Lake County Road Commission thanking them and commending them on the good work with the roads this winter.
- Letter to Tobi Lake, County Administrator supporting the ORV Skills Development Center Project
- Board of Review March 2nd, March 8th, March 13th, 2021 reminder

K. Fickies, Clerk

- Non Periodicals –None
- Request to approve bills paid in February, 2021. L. Fitz-motion to approve as printed, D. Bass-seconded, motion carried 5-0-0
- Budget Amendment request - \$200 from BBLSD General Funds to 844-101-900, Printing & Publishing to cover cost of mailing Public Hearing Notices. L. Fitz-motion to approve Budget Amendment, D. Bass-seconded.. Motion carried 5-0-0
- Hall leases, Monday & Thursday Exercise classes, Wednesday Crafter to resume, Bpard of Reiew March 13th 2pm-9pm, Annual Meeting/Budget Hearing Saturday, March 27th 10am
- Correspondence: Mason-Lake Conservation District survey, Luther Library Newsletter
- May 4, 2021 Election Baldwin School District for West Shore ISD Millage
- BBLSD Public Hearing Notices have been sent, thank you to BBL volunteers for their help

B. Myers, Treasurer

- Treasurer's report for February 2021. D. Bass-motion to accept Treasurer's report as printed. K. Fickies-seconded; motion carried 5-0-0.
- Treasurer has now balanced with the County and turned everything over to them as of today

D. Bass, Trustee

- Thank you for all the work done on the S&P rating, good job

J. Hankiewicz, Trustee

- No Report

Public Comments:

- None

Dignitary Reports:

- County Commissioner-Don Arquette, Report (on file)
- Sheriff-Sheriff- Rich Martin, report on ORV Mixed trail meeting, can drive pickup March 18th at Eden Twp. for charities, Patches for Autism, Brest Cancer, and Veterans on sale, report (on file)
- Fire Board- Gary Nugent, 16 runs for February
- SEEJBA Board-Jack Puff Notice of Intent to Award sent to Gerber Construction, S&P rating received as "A" Stable for the Fire Station, Sale of Bonds will start March 18th, Project to start May 1, 2021 (on file)
- Road Commissioner – No report. L. Fitz talked to LCRC the project on Bass Lake Rd. to wedge and chip seal, and the Brooks Rd, 9 Mile, Johnson Rd, 8 Mile will begin this summer. B. Myers commented that the LCRC may also be working on the area of 6 Mile between the cemetery and Homestead Circle.
- Assessor-L. Fitz read report (on file)
- Ordinance Enforcement Officer – Joyce Durdel, court hearing was favorable to the township and the individual was fined \$300 to township and \$150 to court for costs. Five more letters have been sent with more to come
- Big Bass Lake SAD-D. Bass Sauble Township passed the BBSAD resolution
- Harper Lake SAD-No report
- Road Committee-Jackie McKellar- committee will be looking at road conditions , L. Fitz requested that they also check for signs that need repair
- Cemetery Committee-J. Hankiewicz – No report
- Emergency Management-No report

Old Business:

- Security System – postponed until April 2021
- 2nd Review of 2021-2022 Proposed Budget
- Opening of Contract Bids:
 - Township Hall and Cemetery lawn maintenance – Bob Meyers-Hall \$65/occurrence; Cemetery \$250/occurrence; Fall leaf clean up upon request and estimate. No other bids were received. L.

Fitz-motion to hire Bob Meyes as per written bid, D. Bass-seconded. Roll call vote: B. Myers, yes; J. Hankiewicz, yes; D. Bass, yes; K. Fickies, yes; L. Fitz, yes. Motion carried 5-0-0

- Township Hall Snowplowing-Frank Welch-6" or less \$75/occurrence; 6"-10" \$110/occurrence; 10" or more \$150/occurrence. No other bids were received. L. Fitz-motion to hire Frank Welch as per written bid, D. Bass-seconded. Roll call vote: K. Fickies, yes; J. Hankiewicz, yes; L. Fitz, yes; B. Myers, yes; D. Bass, yes. Motion carried 5-0-0
- Township Hall Janitorial-Connie Kaylor-Hall cleaning \$50/occurrence. No other bids were received. L. Fitz-motion to hire Connie Kaylor as per written bid, D. Bass-seconded. Roll call vote: B. Myers, yes; J. Hankiewicz, yes; D. Bass, yes; L. Fitz, yes; K. Fickies, yes. Motion carried 5-0-0

L. Fitz will contact all bidders to come in meet and sign contracts. We did not go out for bids for Sexton as we are satisfied with who we have and he has been to school for training. As for Spring clean up, the Boy Scouts are not able to do this this year. But they will help with the Large Item Pick up.

New Business:

- SEEJBA Resolution 2021-04 requesting each township to approve Kendra Thompson Architect, PC (KTA) plans for construction of a new fire station. K. Fickies-motion to approve resolution as printed, and authorize L. Fitz to sign, D. Bass-seconded. Roll call vote: B. Myers, yes; L. Fitz, yes; D. Bass, yes; J. Hankiewicz, yes; K. Fickies, yes. Resolution adopted, 5-0-0
- Resolution to transfer 5 acres located at 6711 8 Mile Rd. (proposed fire station) from Elk Township to the SEE Joint Building Authority along with the Quit Claim Deed for \$1.00. L. Fitz-motion to authorize Louis Fitz to execute the Quit Claim Deed, J. Hankiewicz-seconded. Roll call vote: B. Myers, yes; D. Bass, yes; K. Fickies, yes; L. Fitz, yes; J. Hankiewicz, yes. Motion carried 5-0-0
- Review of Year-to-Date actuals. No issues
- Designated Assessor Contract approved in January but there was a technical error causing a request for us to approve this again to approve Casey Guthrie as Designated Assessor. L. Fitz-motion to authorize L. Fitz to sign agreement to designate Casey Guthrie as Elk Designated Assessor per document, B. Myers-seconded. Roll call vote: L. Fitz, yes; B. Myers, yes; J. Hankiewicz, yes; D. Bass, yes; K. Fickies, yes. Motion carried 5-0-0
- Written Request for street light at the intersection of 11 ½ Mile Rd. and Brooks Rd. from Peterson Well Drilling and The Boat House. Intersection is also Baldwin School bus stop, as verified by Yates Dial A Ride. L. Fitz-motion to postpone until we get estimate of cost from Great Lakes Energy, D. Bass-seconded. Roll Call Vote: D. Bass, no; J. Hankiewicz, no; B. Myers, no; K. Fickies, no; L. Fitz, yes. Motion failed 1-4-0. D. Bass-motion to approve installing street light at intersection, B. Myers-seconded. Roll Call Vote: D. Bass, yes; B. Myers, yes; K. Fickies, yes; J. Hankiewicz, yes; L. Fitz, no. Motion carried 4-1-0
- Mecosta and Osceola Lake Conservation District Household Hazardous Waste October 9, 2021, requesting contribution of \$100. L. Fitz-motion to authorize clerk to pay invoice of \$100, B. Myers-seconded, Motion carried 5-0-0
- Board of Review payment for Joann Kucera. Due to Covid, BOR training has not been scheduled for her to get trained. K. Fickies-motion to approve payment to Joann Kucera for 3/2-3/8-3/13 BOR meeting under BOR Training line item, D. Bass-seconded. Roll call vote: B. Myers, yes; J. Hankiewicz, yes; L. Fitz, yes; K. Fickies, yes; D. Bass, yes. Motion carried 5-0-0
- JBA Resolution: The Township grants its supervisor with the authority to execute and deliver such documents and take actions that are deemed necessary and related to the Authority's issuance of the

Bonds and the finalization of the contract of lease previously approved by the township and its electors on August 4, 2020. L. Fitz-motion to give L. Fitz authority to sign documents,. B. Myers-seconded. Roll call vote: L. Fitz, yes; B. Myers, yes; D. Bass, yes; J. Hankiewicz, yes; K. Fickies, yes. Resolution adopted 5-0-0

- Form of Continuing Disclosure Undertaking for Annual Audit for the Bonds for the JBA Fire Station. L. Fitz-motion to approve the Continuing Disclosure Undertaking for the next 25 years regarding the Bonds sold, B. Myers-seconded. Roll call vote: L. Fitz, yes; B. Myers, yes; D. Bass, yes; K. Fickies, yes; J. Hankiewicz, yes. Motion carried 5-0-0
- Irons Motor, LLC request from Rebecca Reynolds applying for Municipal Approval and Zoning Approval to apply for Class B-Used vehicle dealer. B. Myers-motion to authorize L. Fitz to check the bottom box on each approval, K. Fickies-second. Roll call vote: L. Fitz, yes; B. Myers, yes; D. Bass, yes; J. Hankiewicz, yes; K. Fickies, yes. Motion carried 5-0-0

Public Comment:

- Brandy Myers request for authorization to purchase new computer. L. Fitz-motion to authorize B. Myer to purchase computer not to exceed \$800, D. Bass-seconded. Roll call vote: D. Bass, yes; J. Hankiewicz, yes; L. Fitz, yes; K. Fickies, yes; B. Myers, yes. Motion carried 5-0-0

B. Myers-motion to adjourn; L. Fitz-seconded; motion carried 5-0-0.

Adjourned @ 9:03 PM

Respectfully submitted,

Karen Fickies, Clerk

March 9, 2021