



## Elk Township - Lake County, Michigan

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### ELK TOWNSHIP

### REGULAR BOARD MEETING

June 14, 2022

Lou Fitz, Supervisor, called the meeting to order @ 7:00pm

Moment of Silence

Pledge of Allegiance, led by L. Fitz

Roll call, officials present: Lou Fitz, Supervisor; Karen Fickies, Clerk; Brandy Myers, Treasurer, excused absence; Dave Bass, Trustee, Jack Hankiewicz, Trustee. Citizens in attendance (3)

Agenda Revisions: 1) Supervisor Report: WMSCDC Survey 2) New Business: Lawn mower battery; Tree cutting at Twp. Hall; Revised Mileage Resolution D. Bass-motion to approve agenda as revised, K. Fickies-seconded; motion carried 4-0-0

Minute's approval: L. Fitz-. motion to approve May 10, 2022 Regular Meeting minutes as printed; D. Bass- seconded; motion carried 4-0-0

Board Member Reports:

L. Fitz, Supervisor

- Trash Day, thank you to all the volunteers for all their hard work
- Road Brining, Super brine on River Rd. to 11 Mile, and 11 Mile at the end of the blacktop to Bear Track, all other roads got regular brine. People living on roads that got Super Brine will be reporting on effect and L. Fitz will report back to Road Commission this fall
- Road Gravel, County gets 23 A from Fischer Gravel, but they are out this time. Waiting on more info as to availability.
- West MI Shoreline Regional Development Commission Survey on Community Hazards Survey L. Fitz has responded June 12, 2022

K. Fickies, Clerk

- Non-Periodicals – Baird, Cotter & Bishop, \$7,550 for Audit.
- Request to approve bills paid in May, 2022, L. Fitz-motion to approve as printed, D. Bass-seconded, motion carried 4-0-0
- Budget Amendment \$300 from General Funds to 101-262-727 Election Postage. L. Fitz-motion to approve Budget Amendment, D. Bass-seconded, roll call vote, motion carried 4-0-0
- Budget Amendment \$600 from General Funds to 101-262-861 Election Travel, L. Fitz-motion to approve Budget Amendment, J. Hankiewicz-seconded, roll call vote, motion carried 4-0-0
- Hall leases, Monday & Thursday Exercise classes; LMWCC. Exercise classes have not been in session, will contact Jimmy Sonsmith to see what is happening.
- Correspondence: Luther Library Newsletter
- Trash Day results, 71 Vehicles 2022; 91 vehicles 2021; 98 vehicles 2020
- Ballot proof received, errors corrected, new proof received. List of all Michigan Candidates received.
- Final ARPA funds will be received within the next 30 days.

S. Puff, Deputy Treasurer

- Treasurer's report for May 2022. K. Fickies-motion to accept Treasurer's report as printed. D. Bass-seconded; motion carried 4-0-0.

D. Bass, Trustee

- No Report

J. Hankiewicz, Trustee

- No Report

Public Comments:

- No Comments

Dignitary Reports:

- County Commissioner-No Report Copies of the May 11 and May 25, 2020 Minutes available
- Sheriff-Sheriff- (report on file)
- Fire Board- Gary Nugent, (report on file) 22 calls
- SEEJBA Board-Gary Nugent-project is moving along may be completed by the end of June. Then have to complete punch list
- Road Commissioner – No report
- Assessor- (report on file)
- Ordinance Enforcement Officer – No report
- Big Bass Lake SAD-Dave Bass – Lake has been treated. Received notification of price increase. Areas treated are down from previous
- Harper Lake SAD – D. Bass, Lake has been surveyed 6/13/2022
- Road Committee- No Report.
- Cemetery Committee-J. Hankiewicz – No report
- Emergency Management-No report L. Fitz was appointed as Elk Twp. lead person for Hazardous Mitigation

Old Business:

- ARPA funds, postponed till all funds are received. Final payment due in July

New Business:

- Lake County Treasurer Office Right of First Refusal on property on Lot 15 Jan-Bar, 8144 Manistee Ct. K. Fickies-motion that the township does not want any properties, D. Bass-seconded, roll call vote, motion carried 4-0-0
- Review of 2022 Audit, 2 discrepancies. State Treasury asked for corrective action. Under Budgeting, Fire Building fund was not budgeted for 2021-2022. Budget was prepared and approved prior to sale of bonds; budget should have been revised on Specialty Funds page. Treasurer needs to Escheat all outstanding refund check to the State of Michigan Unclaimed property. Treasurer will do this.
- Purchase Yard Dump Cart for Cemetery in the amount of \$318 from Amazon. L. Fitz-motion to approve purchase, J. Hankiewicz-seconded, roll call vote, motion carried 4-0-0
- Music in the Park for Saturday of Labor Day weekend. K. Fickies-motion to schedule Music in the Park for some Saturday in August. There is conflict with scheduling for Saturday of Labor Day weekend. No second, motion failed
- Review of Insurance Quote and Cyber Security, we are waiting for Quote from Burnham & Flowers. Cyber Security is recommended approximately \$850 per year. L. Fitz-motion to approve adding Cyber Security to our policy, K. Fickies-seconded, roll call vote, motion carried 4-0-0-
- MTA class for Cemetery Sexton cost of \$94. L. Fitz-motion to approve class, D. Bass-seconded, motion carried 4-0-0
- Purchase of Veterans Flag Holders at a cost of approximately \$80 per for 10 or more. J. Hankiewicz-motion to purchased 10 flag holders not to exceed \$900, L. Fitz-seconded, roll call vote, motion carried 4-0-0
- Battery for cemetery lawn mower. L. Fitz-motion to purchase new battery not to exceed \$200, J. Hankiewicz-seconded, motion carried 4-0-0
- Tree Cutting at township hall. Waiting for quote from Irons Tree Service for large oak on the north side of the hall as it is dead along with pine tree on east side of hall near totes. D. Bass-motion to get it done, J. Hankiewicz-seconded, motion carried 4-0-0
- Resolution #2022-11 Mileage Compensation Authorization (Revised 6/14/2022) to increase mileage compensation to the current rate of \$.625. K. Fickies-motion to adopt resolution, J. Hankiewicz-seconded, roll call vote, resolution adopted 4-0-0. (note-this will not go into effect until July 1, 2022 until December 31, 2022)

Public Comment: None

K. Fickies-motion to adjourn; J. Hankiewicz seconded; motion carried 4-0-0.

Adjourned @ 8:15p.m.

Respectfully submitted,

Karen Fickies, Clerk

June 14, 2022