



ELK  
TOWNSHIP  
*Making life better!*

Elk Township - Lake County, Michigan  
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ELK TOWNSHIP  
REGULAR BOARD MEETING  
September 10, 2024

L. Fitz, Supervisor, called the meeting to order @ 7:00pm

Moment of Silence

Pledge of Allegiance, led by L. Fitz

Roll call, officials present: Lou Fitz, Supervisor; Karen Fickies, Clerk; Brandy Myers, Treasurer; Dave Bass, Trustee; Jack Hankiewicz, Trustee

Citizens in attendance (9)

Agenda Revisions:

- New Business: DeWitt Bridge signs missing. D. Bass- motion to approve agenda as revised, J. Hankiewicz-seconded, , motion carried 5-0-0

Minute's approval:

- L. Fitz-motion to approve August 13, 2024 Regular Meeting minutes as printed; K. Fickies-seconded; motion carried 5-0-0

Board Member Reports:

Supervisor-L. Fitz

- River Rd. project progressing, should be done by the end of the Month

K. Fickies-Clerk

- Non-Periodicals: None
- Request to approve all funds bills paid in August, 2024, D. Bass-motion to approve all Fund reports as printed, B. Myers -seconded, motion carried 5-0-0
- Budget Amendment -\$5,000 from General Funds to 101-302-801 Ordinance Enforcement Attorney, L. Fitz-motion to approve amendment, D. Bass-seconded, roll call vote, motion carried 5-0-0
- Budget Amendment-\$5,500 from General Funds to 101-567-970 Cemetery Capital Outlay, L. Fitz-motion to approve amendment, J. Hankiewicz-seconded, roll call vote, motion carried 5-0-0
- Hall Leases, LMWCC
- Correspondence: None

B. Myers-Treasurer

- Treasurer's report for August 2024. K Fickies-motion to accept Treasurer's report as revised due to incorrect date, D. Bass-seconded; motion carried 5-0-0.

D. Bass, Trustee

- None

J. Hankiewicz, Trustee

- None

Public Comments:

- Barry Lyon, thank you to the board for all we do

Dignitary Reports:

- County Commissioner- No report
- Sheriff- No report

- SEED Fire Board-Gary Nugent report 35 runs (report on file) L. Fitz comment that Elk Township pays approximately ¾ of the taxes to support the fire station
- Road Commissioner – No report
- Assessor- (report on file)
- Ordinance Enforcement Officer – Jeff Mather, reviewed 9 ongoing cases. At some time, a board decision will have to be made on what to do with two properties that are in non-compliance (report on file)
- Big Bass Lake SAD- D. Bass, PLM did treatment, results to coming
- Harper Lake SAD – D. Bass, PLM did treatment, results to coming
- Road Committee- No report. In need of new Chairperson and committee
- Cemetery Committee-Several trees need to be trimmed, limbs removed, etc. Mike and Jeff will get together to determine which ones need work and get quotes
- Emergency Management-No Report

#### Old Business:

- ARPA Funds, Reviewed the Project List reviewed
- ARPA Funds, Township Hall nature trail, J. Durdal has contacted Dr. Josh Shields from Manistee Conservation District to assist with survey of area. They will meet October 22, 2024.
- ARPA Funds, need to contact tree service to get quote on tree trimming and limb removal at Cemetery
- L. Fitz-motion to authorize K. Fickies, Clerk to sign contract with Ronau Tree Service for tree removal at Township Hall, J. Hankiewicz-seconded, motion carried 5-0-0

#### New Business:

- Lake County L-4029 reviewed and discussed. Millage Requested completed. K.Fickies will mail this to the County Clerk's office.
- Resolution 2024-14 to Approve the 2024 Tax Rate Request Form L-4029, L. Fitz-motion to adopt resolution, D. Bass-seconded, roll call vote, resolution adopted 5-0-0
- Coffee Maker for hall, two options discussed, choice was made to purchase the Cuisinart Single Serve + Cup Coffee Maker through Amazon. K. Fickies-motion to purchase Cuisinart Coffee Maker at a cost not to exceed \$275, D. Bass-seconded, roll call vote, motion carried 5-0-0
- New Phone system for hall. J. Mather has met with Spectrum Enterprise to discuss office phone system. It will require a second telephone line and new phone system. Spectrum quoted \$1,050 for complete set up and installation and training. The monthly cost will be approximately \$254.99. D. Bass-motion to purchase and sign contract with Spectrum for new phone system at a cost not to exceed \$1,500, using ARPA funds, K. Fickies-seconded, roll call vote, motion carried 5-0-0
- DeWitt Bridge signs on both sides of the bridge are missing. Need to take measurements from existing signs and contact Dornboss for cost. L. Fitz-motion to purchase 2 signs at a cost not to exceed \$500, D. Bass-seconded, roll call vote, motion carried 5-0-0

#### Public Comment:

- None

#### Adjournment:

- B. Myers-motion to adjourn at pm 843 pm, D. Bass-seconded, motion carried 5-0-0

Respectfully Submitted

Karen Fickies, Clerk  
September 10, 2024